

e:Presence

Teleconference Service

Instructions for connecting to a teleconference using a pc/laptop

Version 5.0

May 2026

INTRODUCTION

e:Presence service is mainly addressed to the academic and research community of Greece, giving its members the ability to organize and conduct high-definition teleconferences, reducing travel costs and increasing productivity.

Teleconferences through e:Presence have now replaced the vast majority of meetings that traditionally required the physical presence of participants, such as:

- University Board Meetings
- Faculty promotion meetings
- Research and development project meetings
- Committees for postgraduate thesis or doctoral dissertation examinations

e:Presence teleconferencing service is based on the advanced teleconferencing technology of Zoom, while also providing a user-friendly management environment with enhanced features and an extremely easy process for direct access to teleconferences for end users.

- The maximum duration of a teleconference is 24 hours.
- Up to 300 participants can attend a teleconference, with the option to increase the limit up to 1000 participants through the “Increase participant number” option in the conference settings.

ACCESSIBILITY MENU

Users can control:

- Website brightness
- Contrast
- Font size

through the Accessibility Menu located at the bottom-left corner of every page of the service.



JOINING A TELECONFERENCE THROUGH THE INVITATION EMAIL

Step 1: Logging into the Personalized Conference Page.

Every invited participant receives an email invitation to the teleconference. In most cases, the invitation email has the subject “e:Presence.gr: Teleconference Invitation” and is sent from “e:Presence no-reply@epresence.gr”.



Πρόσκληση σε Τηλεδιάσκεψη / Conference Invitation

ΠΡΟΣΟΧΗ / ATTENTION:

Δεν έχετε ενεργοποιήσει τον λογαριασμό σας. Ελέγξτε το email ενεργοποίησης ή πατήστε [εδώ για νέο](#).

YOU HAVE NOT ACTIVATED YOUR ACCOUNT. PLEASE CHECK THE ACTIVATION EMAIL. (Or click [here to receive a new one](#)).

ΕΛΛΗΝΙΚΑ

Παρακαλούμε να συμμετάσχετε στην τηλεδιάσκεψη με θέμα **"test"** του Συντονιστή:

ΣΥΝΤΟΝΙΣΤΗΣ

ΗΜΕΡΟΜΗΝΙΑ & ΩΡΑ

24-04-2026, 10:30

Ώρα Ελλάδας

ENGLISH

You are invited to join a teleconference meeting with subject **"test"** from moderator:

MODERATOR

DATE & TIME

24-04-2026, 10:30

Local Greek Time

Συμμετοχή / Join





Πατήστε το κουμπί για να δείτε περισσότερες πληροφορίες, να επιβεβαιώσετε την παρουσία σας & να λάβετε μέρος.
Please click the button to read more information, confirm your participation & join the meeting.

The green “Join” button in the email leads the user to the personalized teleconference page. First, the user must log in either through their institutional account (SSO) or using a username and password as an external/non-academic user.




Login

 Enter with SSO Login 

Click here to connect with your institutional account if your institution is a member of the DELOS AAI federation (e.g. Greek academic institutions, research institutions etc.)

or

Enter with a local account 


Click here if you do not have an institutional account, to connect with an email and password



To participate in a teleconference, the user must have an active and verified account.

On the personalized conference page, the user can view conference details, see information about the moderator who invited them and access related documents. They can also confirm their attendance and join the teleconference.

test
🕒 10:30 AM — 10:45 AM
Moderator: [redacted]
Institution: Εθνικό Δίκτυο Υποδομών Τεχνολογίας και Έρευνας (ΕΔΥΤΕ Α.Ε.)
Email: [redacted]
Phone: [redacted]

In order to participate in e:Presence conference calls, you need to install the [Zoom Client for Meeting](#). After you finish the installation, please close the pop-up zoom client window.



 **Confirm Attendance**
Please confirm your participation to help us plan better. 


ADD TO CALENDAR:  Google  Outlook  Apple / ICS

DESCRIPTION

—


Attachments

Manage and access shared conference documents



No files uploaded yet.
When files are uploaded, they will appear here.

If a user who has not been invited attempts to join using a forwarded invitation link, an error message will appear.



You do not have the right to access this page!
You are not invited to this conference.

← Previous page


Step 2: Installing Zoom (if already installed, jump to next step)


If Zoom is not already installed, the user must download and install it using the link available at the top of the personalized teleconference page.


test


24
APR

10:30 AM — 10:45 AM
Moderator: ΔΑΝΑΗ ΚΑΤΣΙΑΔΡΑΜΗ
Institution: Εθνικό Δίκτυο Υποδομών Τεχνολογίας και Έρευνας (ΕΔΥΤΕ Α.Ε.)
Email: dkatsiadrami@calic.gnet.gr
Phone: 6970676755

 In order to participate in e:Presence conference calls, you need to install the Zoom Client for Meeting. After you finish the installation, please close the pop-up zoom client window.

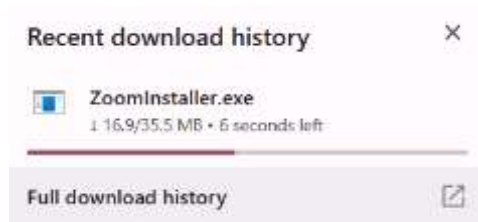
 Connect

 **Confirm Attendance**
Please confirm your participation to help us plan better.

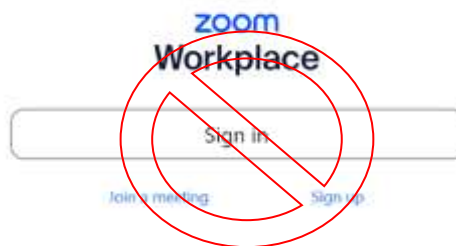


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After downloading, the user should open the installation file and complete the installation process.

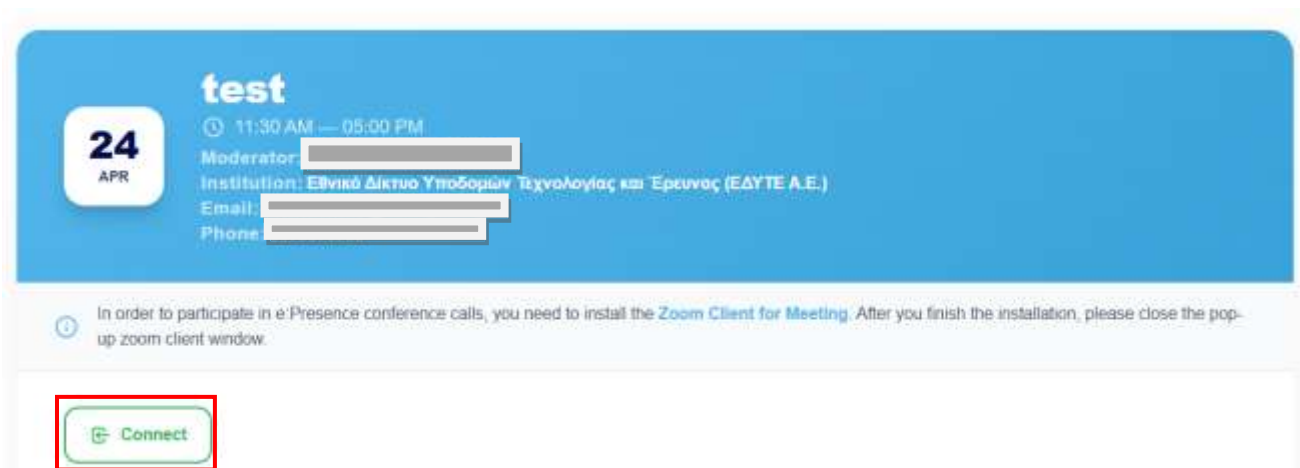


When installation finishes, the Zoom Client window will appear. No action is required there and the user should simply close the window.



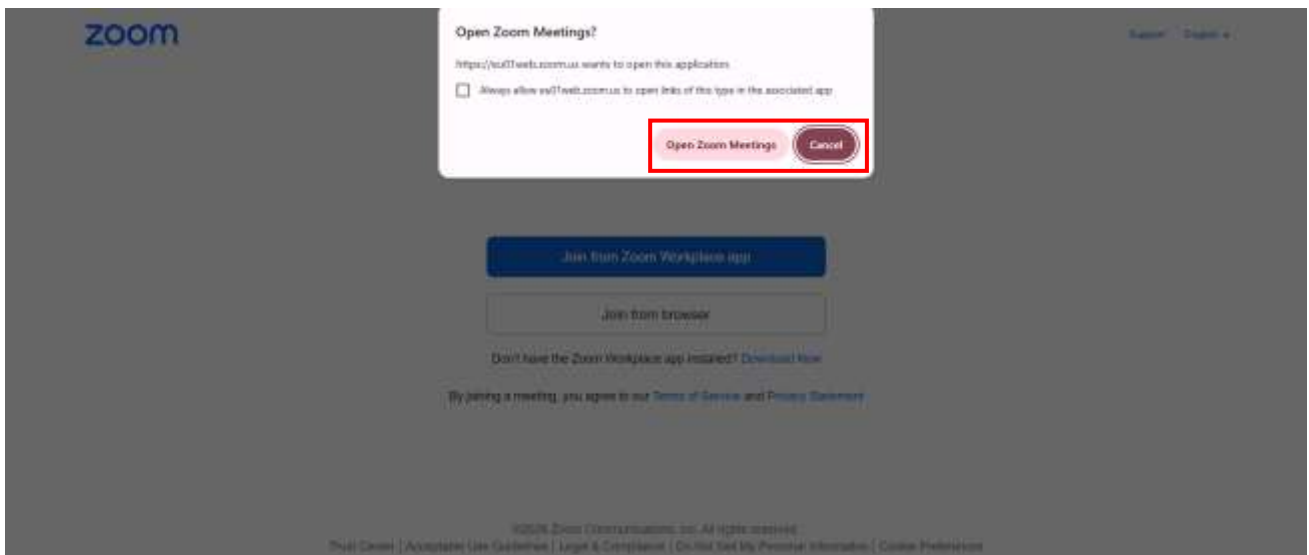
Step 3: Joining the Teleconference

At the scheduled start time of the teleconference, and not earlier, the user can press the green “Connect” button available on the conference page.

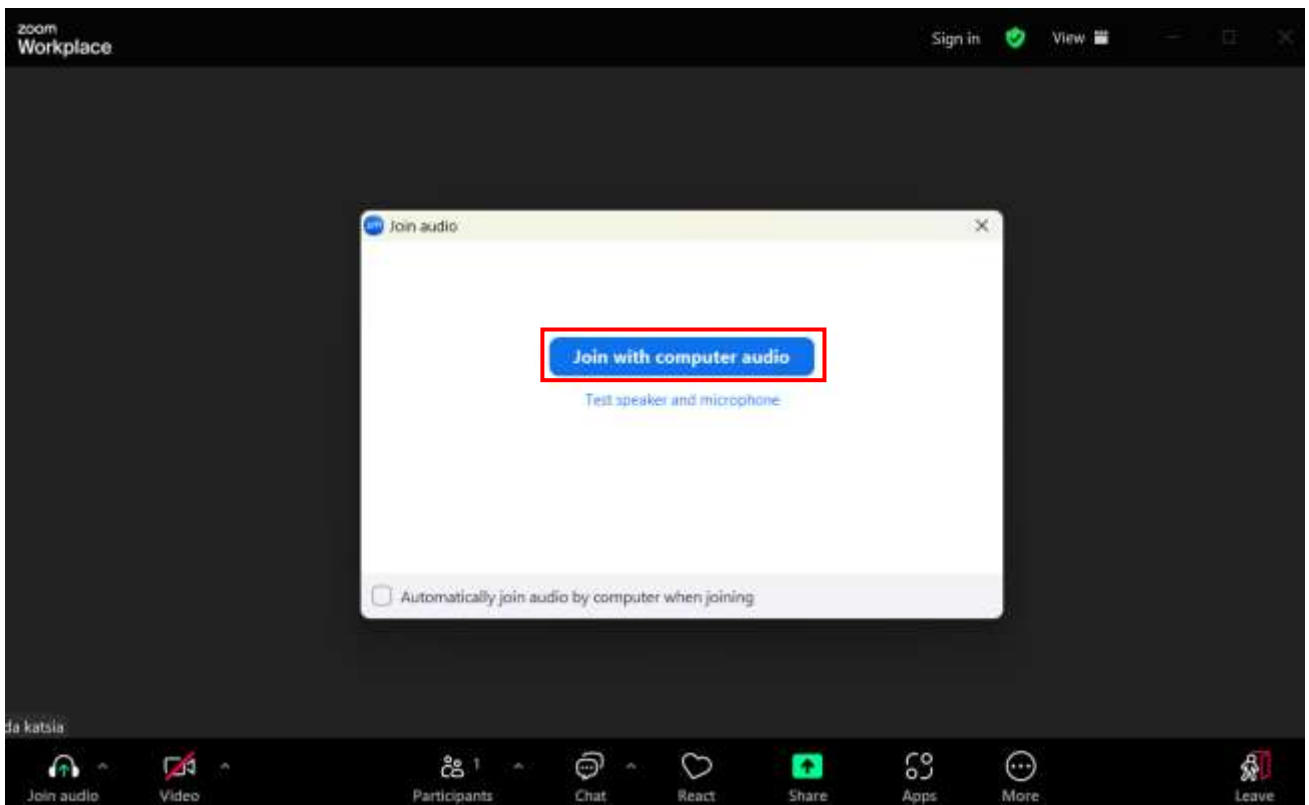


After pressing “Connect” a new browser tab opens and Zoom Client launches automatically. The browser asks for permission to open the Zoom application (ex. “Open Link”).

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After microphone and camera permissions are checked, the user can press "Join" to enter the teleconference.



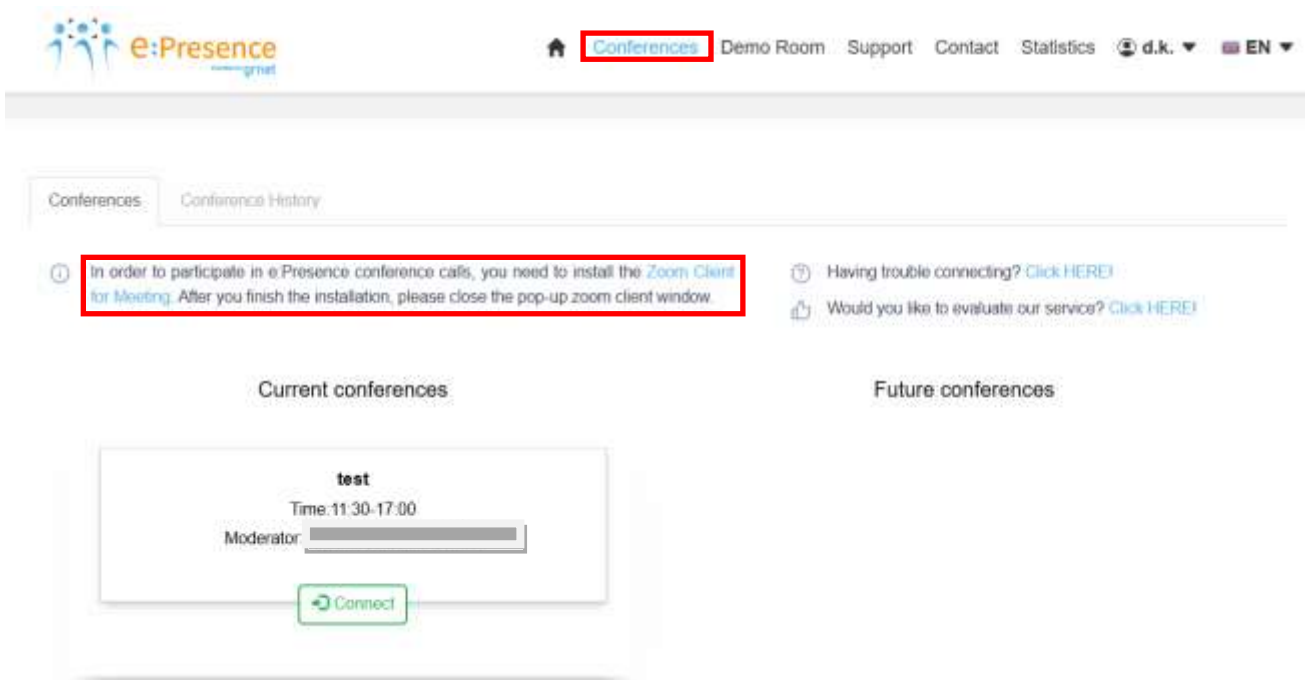
JOINING A TELECONFERENCE WITHOUT THE INVITATION EMAIL

Step 1: Logging into the Account

The user must visit: <https://www.epresence.gr> and select “Login”. The user can log in either either through their institutional account (SSO) or using a username and password as an external/non-academic user.



Step 2: Installing Zoom (if already installed, jump to next step)



If Zoom is not already installed, the user must download and install it using the link available at the top of the teleconference page.

Step 3: Joining the Teleconference

At the scheduled start time, the teleconference will appear in the “Current conferences” section and a green “Connect” button will become active.

e:Presence – Instructions for connecting to a teleconference using a pc/laptop – Version 5.0

Conferences Conference History

In order to participate in e:Presence conference calls, you need to install the [Zoom Client for Meeting](#). After you finish the installation, please close the pop-up zoom client window.

Having trouble connecting? [Click HERE!](#)

Would you like to evaluate our service? [Click HERE!](#)

Current conferences

Future conferences

test
Time 11:30-17:00
Moderator:
[Connect](#)

After pressing “Connect” a new browser tab opens and Zoom Client launches automatically. The browser asks for permission to open the application (ex. “Open Link”).

Conferences Conference History

In order to participate in e:Presence conference calls, you need to install the [Zoom Client for Meeting](#). After you finish the installation, please close the pop-up zoom client window.

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Moderator:
[Connect](#)

By clicking on the teleconference panel, the user can also access the personalized teleconference page, where conference details are displayed and where joining the teleconference is also available.