



# **e:Presence**

## **Teleconference Service**

### **Instructions for using H.323/SIP terminals**

**Version 2.0**

**April 2020**

## INTRODUCTION

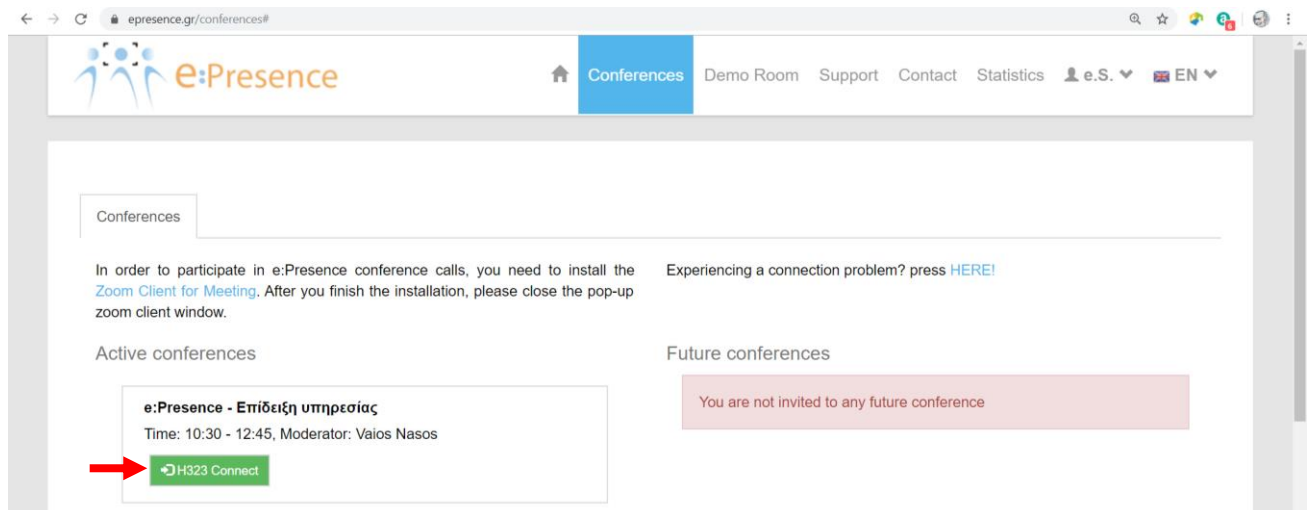
e:Presence teleconference service is mainly addressed to the academic and research community of Greece, allowing its members to organize and carry out high-definition teleconferences, reducing the relevant costs of travel and increasing productivity. The teleconferences through the e:Presence service have now replaced the vast majority of meetings which traditionally were held through the required physical presence of the participants, such as Foundation Councils, Meetings for the development of faculty members, Meetings for research and development programs, Committees for the examination of postgraduate theses or doctoral dissertations.

e:Presence teleconference service is based on Zoom's video conferencing technology. It offers a handy management environment with increased capabilities and implements an extremely easy process for the end users, in order to access directly the video conference meeting. Here, we will cover all the necessary instructions for those that use an H.323/SIP terminal in order to participate in a teleconference.

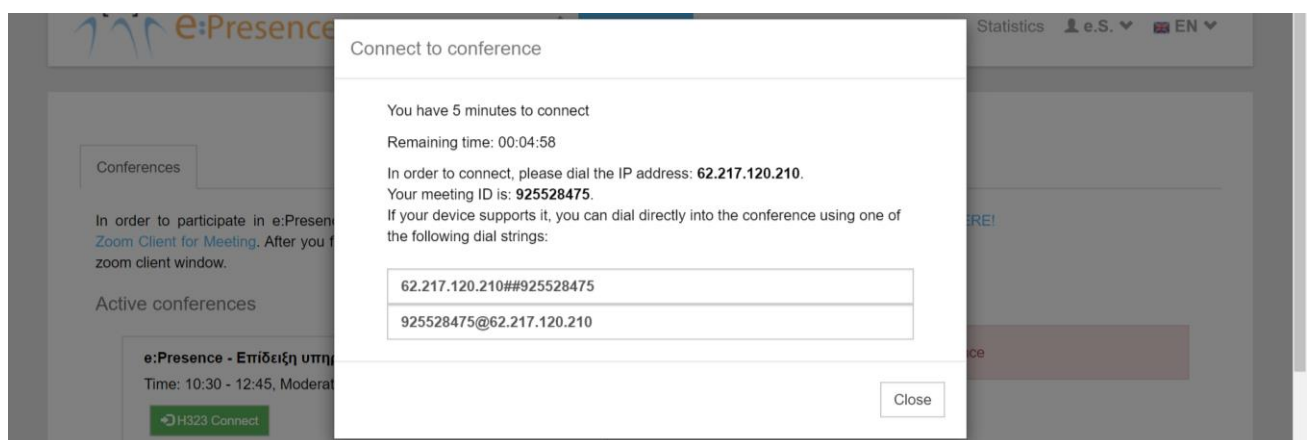
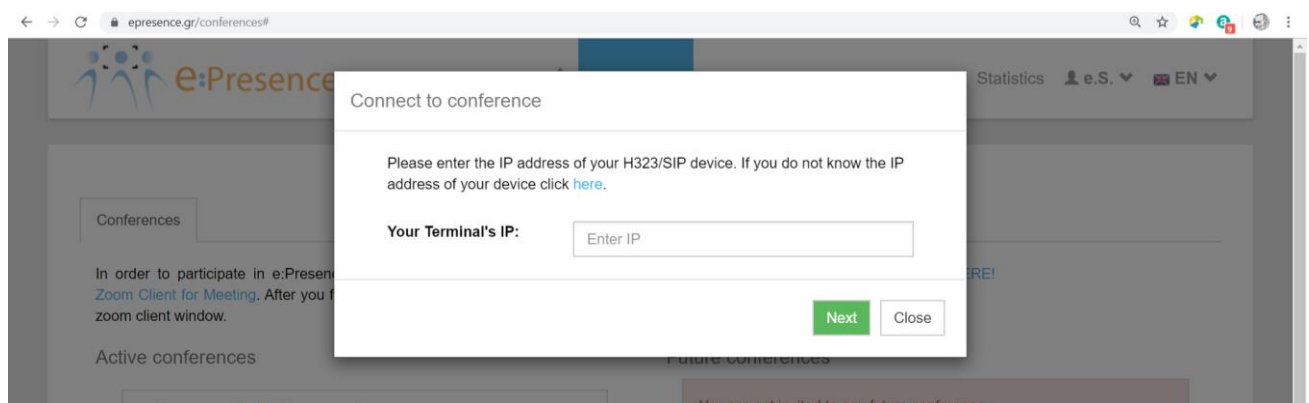
- Up to 500 participants allowed in a teleconference
- Duration of a teleconference up to 12 hours

## USING H.323/SIP TERMINALS

In case of using a H.323/SIP device, the green connection button under an on-going teleconference is indicated as “H323 Connect”.



When the green connection button is clicked the users should provide the IP address of the terminal that they will use. **(For users that they don't know their IP address, see page 15).**



After filling in this field and clicking on “Next” option, a new window pops up providing information regarding the ways the call can be established. Within the next 5 minutes, users should make the call to the IP address is given using also the ID of the conference.

Note that if the call is made after the 5-minute period and/or the IP address that is provided is not the right one, the call is rejected and users should try to reconnect.

In case the H323/SIP terminal does not support a direct call formed as “IP\_address##ID” or “ID@IP\_address”, users should try to enter the necessary information in two steps; first call our IP address and then (when the call is answered) provide the ID of the teleconference.



Enter Zoom Meeting ID

Using your remote control to enter numbers



Backspace

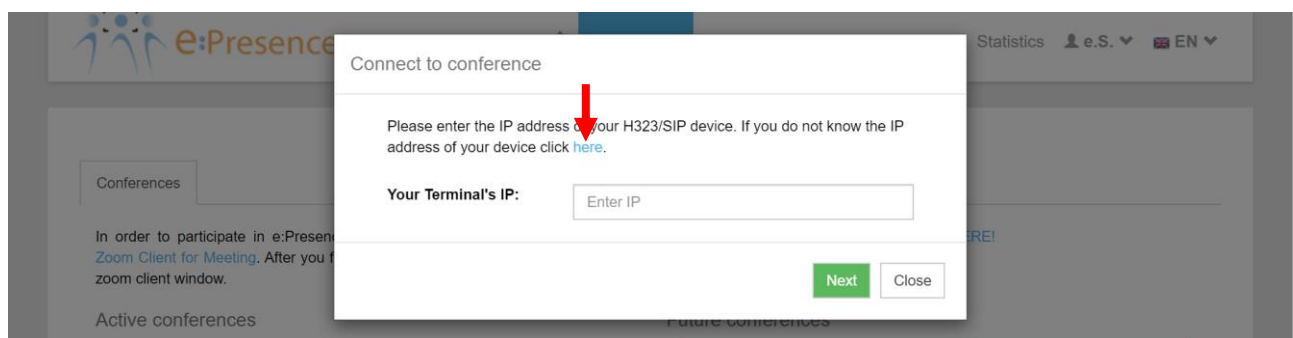


Join

Alternatively, browse (from any device) to <https://zoom.us/meeting/rooms> and enter the Zoom Meeting ID and the following Pairing Code

L K P D Q

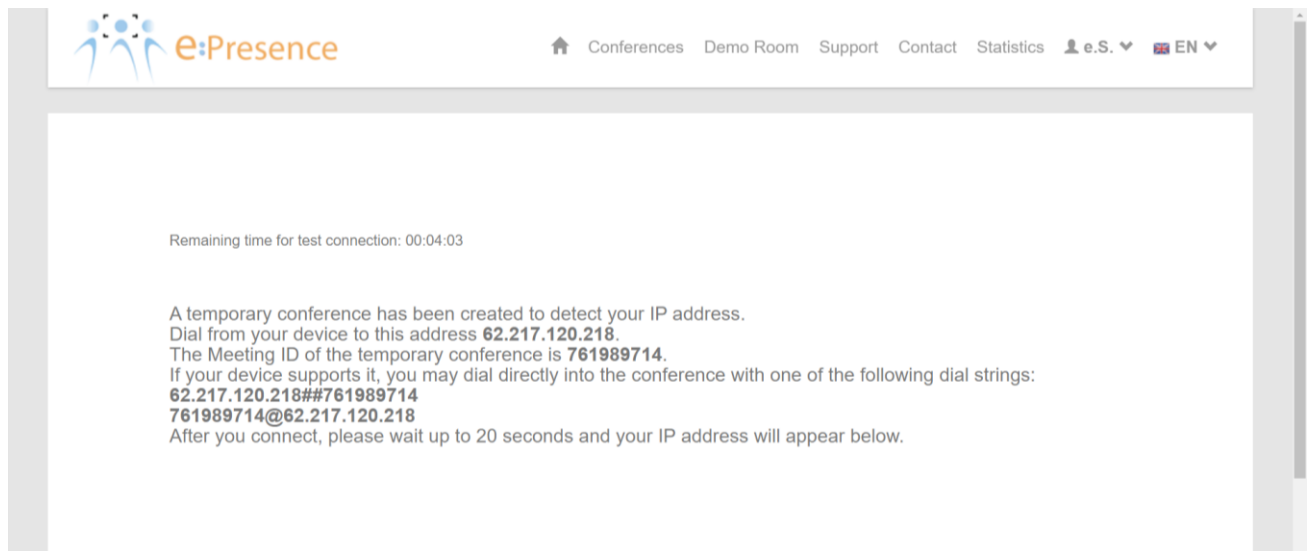
If the IP address of their H323 terminal is not public or users do not know it, the “here” link should be clicked.



Within the next 5 minutes, users should use their terminal to call our IP address entering the ID of a temporary teleconference that is given to them, so that the terminal’s address is detected (within 20 seconds after the connection).

The message that appears includes the necessary instructions.

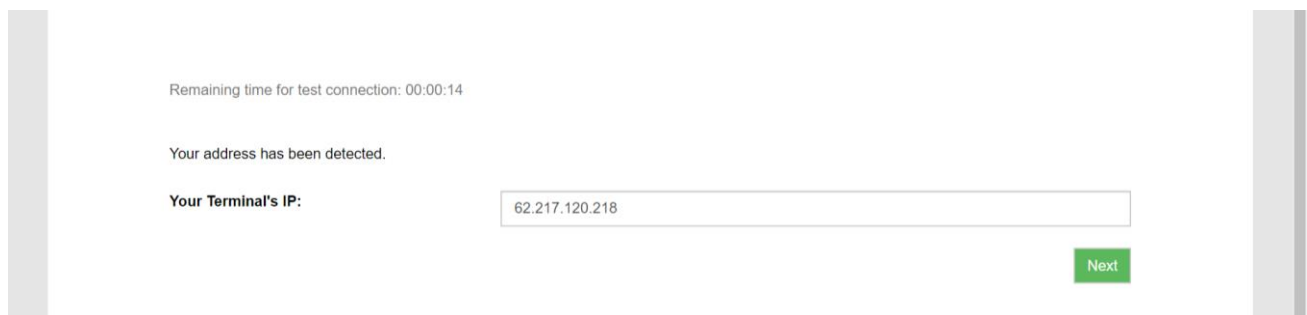
## e:Presence – Instructions for using H.323/SIP terminals – Version 2



Remaining time for test connection: 00:04:03

A temporary conference has been created to detect your IP address.  
Dial from your device to this address **62.217.120.218**.  
The Meeting ID of the temporary conference is **761989714**.  
If your device supports it, you may dial directly into the conference with one of the following dial strings:  
**62.217.120.218##761989714**  
**761989714@62.217.120.218**  
After you connect, please wait up to 20 seconds and your IP address will appear below.

When the IP address is detected, the information in the pop-up window will change and it will show your IP.

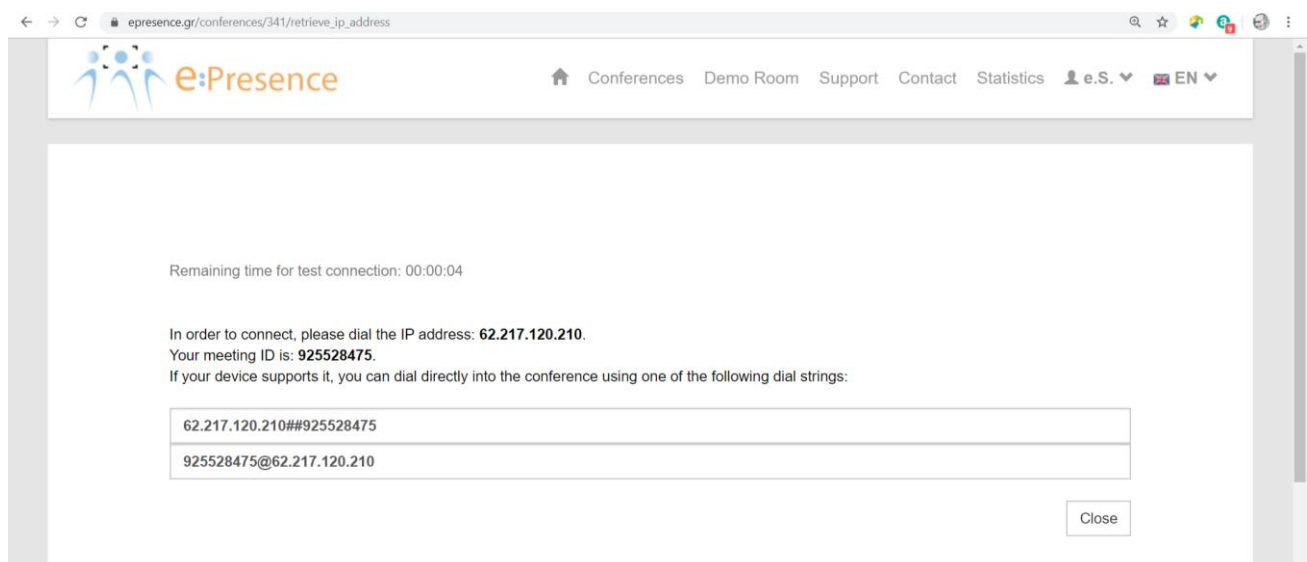


Remaining time for test connection: 00:00:14

Your address has been detected.

Your Terminal's IP:

By clicking the “Next” option all the necessary information in order to make the call is provided (as shown in the previous pages).



Remaining time for test connection: 00:00:04

In order to connect, please dial the IP address: **62.217.120.210**.  
Your meeting ID is: **925528475**.  
If your device supports it, you can dial directly into the conference using one of the following dial strings: